

## Minutes - RAP Working Group - Relationships

**Date:** 27 November 2024 | **Time:** 11:00am – 11:40am | **Location:** Webex

### Attendees

██████████	██████████
██████████	██████████
██████████	██████████
██████████	██████████
██████████	██████████

### Apologies

██████████	
------------	--

### Agenda Item: Acknowledgement of Country

Notes	Action
<ul style="list-style-type: none"> <li>██████████ delivered an Acknowledgement of Country and welcomed everyone to the meeting.</li> </ul>	

### Agenda Item: RAP quarterly reporting to EMC

Notes	Action
<ul style="list-style-type: none"> <li>The RAP quarterly progress report was provided to the EMC at the 29 October meeting. At the time, there were no overdue deliverables. However, we are due to report to EMC again in January and there are many deliverables with a due date of December 2024. ██████████ will reach out to the leads of deliverables for an update for the next report. The timeframes will be condensed due to the shutdown period.</li> </ul>	

### Agenda Item: RAP deliverables due before next quarterly report to EMC

Notes	Action
<ul style="list-style-type: none"> <li>The deliverables due before the next quarterly report to EMC in January are: <ul style="list-style-type: none"> <li>Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to develop guiding principles for future engagement and to understand how our regulatory functions impact First Nations peoples. – ██████████</li> <li>Develop and implement an engagement plan to work with Aboriginal and Torres Strait Islander stakeholders and organisations. – ██████████</li> <li>Explore opportunities to positively influence our external stakeholders to drive reconciliation outcomes by examining ways in which we can focus on and contribute to supporting First Nations Australians in the ACMA's areas of responsibility, including through our priority compliance areas in 2023-2024. – Lead TBC (██████████)</li> <li>Develop and implement a staff engagement strategy to raise awareness of reconciliation across our workforce. – ██████████</li> <li>Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols for internal and external use. – ██████████</li> <li>Develop, implement, and communicate a cultural protocol document, including protocols for Welcome to Country and Acknowledgement of Country for internal and external use. – ██████████</li> <li>Include an Acknowledgement of Country or other appropriate protocols at the commencement of important meetings and in our offices. This will be guided by the cultural protocol document. – ██████████</li> </ul> </li> <li>The deliverables ██████████ is leading are being progressed mostly by ██████████. In the Governance Group meeting, they agreed that for the best outcome these deliverables would be informed by the work ██████████ is leading in</li> </ul>	Consider providing guidance and parameters on the hub for personalised Acknowledgement s of Country. Parameters may be sought from other agencies – such as the Australian Public Service Commission and/or National Indigenous Australians Agency

## Minutes - RAP Working Group - Relationships

establishing a baseline for the current relationships with First Nations organisations, which is scheduled to be completed in June 2025. Accordingly, we will seek an extension from EMC until June 2025 to align these deliverables. So far, the draft engagement plan and guiding principles are very eSafety focussed so [REDACTED] would appreciate some input from the ACMA. Fiona and [REDACTED], from the ACMA, volunteered to assist.

- [REDACTED] would also like to align the deliverables she is leading with [REDACTED] work to ensure they are complimentary and make sure there's not too much duplication.
- [REDACTED] provided an update on the deliverables she is leading. She circulated a draft staff engagement strategy via the RAP Working group Teams channel last year. She has also updated information on the hub about personalising Acknowledgements of Country. Some working group members commented there is some confusion about delivering a personalised Acknowledgement and asked if there are any parameters as a government employee.
- [REDACTED] is also working on a cultural protocol document. Some things being considered as part of this work are cultural safety, cultural capability, cultural load and specialised support, lateral violence, social and emotional wellbeing and the first nations digital inclusion plan. We will seek an extension from EMC on this document, so that the final product can align with other key deliverables.
- There is currently no lead for the deliverable exploring opportunities to positively influence our external stakeholders to drive reconciliation outcomes. The group considers that an extension should be sought for this deliverable to be included in the next RAP. [REDACTED] volunteered to contribute to this work next year but does not have capacity in the next few months.

### Acknowledge This! – 27 November

Notes	Action
<ul style="list-style-type: none"> <li>• There were places available in the Acknowledge This! 2-hour workshop that afternoon. [REDACTED] offered to manually register anyone who wanted to attend.</li> </ul>	[REDACTED] in Learnhub.

### Agenda Item: Other Business

Notes	Action
<ul style="list-style-type: none"> <li>• There was no other business.</li> </ul>	

### Agenda Item: Next meeting

Notes	Action
<ul style="list-style-type: none"> <li>• The next meeting will be in February 2025. Daragh Galvin is scheduled to Chair.</li> </ul>	[REDACTED] will send the meeting invitation.

Meeting closed at 11:40am